SOUTH CAROLINA ENTERPRISE ARCHITECTURE
PUBLISHING STRATEGY/PROCESS

- Within seven (7) business days after the AOC votes to adopt or to modify a standard, an "Intent to Issue a Technical Standard" will be published by the Architecture Support Group as follows:

  - ➢ The "Intent" will be sent by e-mail to IT Directors and Procurement Officers designated by each agency;
  - ➢ The "Intent" will be sent by e-mail to vendors currently on state term contract that may be impacted by the new standard;
  - ➢ A banner or "featured item" link will be placed on the CIO's Web page; and
  - ➢ An article will be included in the next CIO Customer Newsletter.

- The "Intent to Issue a Technical Standard" will also be published to the following individuals:

  - ➢ State Chief Information Officer
  - ➢ Deputy CIO for Operations
  - ➢ Chief Procurement Officer for Information Technology
  - ➢ Information Technology Planning Group

- Following publication of the "Intent to Issue a Technical Standard," the Architecture Support Group will receive comments for a period of twenty-one (21) days. If no comments recommending substantive changes are received, the standard will go into effect at the conclusion of this comment period. If comments recommending substantive changes are received, these comments will be forwarded to the appropriate Domain Subcommittee for review. The Domain Subcommittee will evaluate the comments and make a recommendation to the AOC. The AOC shall make a final determination concerning the standard and may take any of the following actions:

  - ➢ Approve the standard as originally published. The standard will become effective immediately.
  - ➢ Make minor modifications to the standard. The standard will become effective immediately.
  - ➢ Make major modifications to the standard. If modifications are not in agreement with the Domain Subcommittee's recommendations, the standard will be returned to the Domain Subcommittee for its review and comments, and an additional period of time will be allowed for public comments (all parties will be notified of the extended comment period).
  - ➢ Disapprove/reject the standard. The proposed standard will be returned to the Domain Subcommittee with comments from the AOC indicating the reason(s) for the rejection and, if appropriate, a date for reconsideration

(all parties will be notified that the standard has been rejected). The Domain Subcommittee will review the comments from the AOC to determine what further action (i.e., additional research, elimination of the Discipline, etc.) is required.

- During the comment period, the Information Technology Management Office (ITMO) will also provide the AOC with its recommendation as to the disposition of any existing contracts and/or the establishment of a new contract(s) as may be required to implement the new standard.

- An e-mail address will be available via the CIO Web site for the Architecture Support Group to receive comments/questions concerning standards.

- If publication of a new standard could result in a security risk (as determined by the Security Domain Subcommittee), it will be posted to a secure portion of the CIO's Web site and access will be by password only for IT Directors and Procurement Officers. The Architecture Support Group will identify vendors and/or vendor communities that could be impacted by the proposed standard and, on a case-by-case basis, determine the most appropriate method for providing vendors with access and an opportunity to comment on the standard.

- Otherwise, standards will be published and accessible via the CIO's Web site as follows:

  ➢ From the CIO's main page click on "SC Enterprise Architecture", then click on the link "Standards." This link takes you to a list of technologies (Disciplines) listed in alphabetical order. Click on the desired technology and the standard will be presented.

  -- or --

  ➢ From the CIO's main page, click on the link "SC Enterprise Architecture," then on the link "Architecture," and then on the link "Taxonomy." This link takes you to a list of Domains and Disciplines. Click on "Discipline" and a list of Disciplines will be presented. Click on the desired "Discipline" and the standard will be presented.